

## Cabinet

**Tuesday, 6 February 2024 at 5.15 pm**  
**Phoenix Chamber, Phoenix House, Tiverton**

**Next ordinary meeting**  
**Tuesday, 5 March 2024 at 5.15 pm**

**Please Note:** This meeting will take place at Phoenix House and members of the public and press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

**The meeting will be hybrid and an audio recording made and published on the website after the meeting.**

[To join the meeting online, click here](#)

Meeting ID: 362 274 852 790  
Passcode: feKvb8

## Membership

Cllr L Taylor	Leader of the Council
Cllr S J Clist	Deputy Leader & Cabinet Member for Housing & Property Services
Cllr J Lock	Deputy Leader & Cabinet Member for Working Environment
Cllr N Bradshaw	Cabinet Member for Climate Change
Cllr J Buczkowski	Cabinet Member for Finance
Cllr S Keable	Cabinet Member for Planning and Economic Regeneration
Cllr J Wright	Cabinet Member for Environment & Services
Cllr D Wulff	Cabinet Member for Community & Leisure

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**  
To receive any apologies for absence.
2. **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**  
To record any interests on agenda matters.
4. **Minutes of the Previous Meeting on 9 January 2024** *(Pages 7 - 24)*  
To consider whether to approve the minutes as a correct record of the meeting held on 9 January 2024
5. **Business Rates Tax Base** *(Pages 25 - 40)*  
To receive a report from the Deputy Chief Executive (S151) Officer on the Business Rates Tax Base.
6. **2024/25 Capital Strategy and 2024/25 - 2028/29 Capital Programme** *(Pages 41 - 66)*  
To receive a report from the Deputy Chief Executive (S151) Officer on 2024/25 Capital Strategy and 2024/25 – 2028/29 Capital Programme.
7. **Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2024/25** *(Pages 67 - 104)*  
To receive a report from the Deputy Chief Executive (S151) Officer on Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2024/25.
8. **2024/2025- Budget** *(Pages 105 - 176)*  
To receive a report from the Deputy Chief Executive (S151) Officer on the 2024/2025 Budget.

### **Access to Information - Exclusion of the Press and Public**

Discussion with regard to the next item, may require the Cabinet to pass the following resolution to exclude the press and public having reflected on Article 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may

disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

9. **2023/2024 Quarter 3 Monitoring Report** (Pages 177 - 210)  
To receive a report from the Deputy Chief Executive (S151) Officer on the 2023/2024 Quarter 3 Monitoring Report.
10. **Non Domestic Mandatory & Discretionary Relief Policy for 2024/25** (Pages 211 - 254)  
To receive a report from Corporate Manager for Leisure Revenues Benefits and Corporate Recovery on Non Domestic Mandatory & Discretionary Relief Policy for 2024/25
11. **Pay Policy** (Pages 255 - 280)  
To receive a report from the Corporate Manager for People, Governance and Waste and Operations Manager of Human Resources.
12. **Establishment** (Pages 281 - 288)  
To receive a report from the Corporate Manager for People, Governance and Waste and Operations Manager of Human Resources.
13. **Policy Framework** (Pages 289 - 300)  
To receive a report from the Chief Executive on the Policy Framework.
14. **Homes Safety Policy** (Pages 301 - 332)  
To receive a report from Corporate Manager for Public Health, Regulation and Housing on the Homes Safety Policy.
15. **Review of the Mid Devon District Housing Garage, GGRP and Car Parking Space Policy** (Pages 333 - 356)  
To receive a report from Corporate Manager for Public Health, Regulation and Housing on the Review of the Mid Devon District Housing Garage, GGRP and Car Parking Space Policy.
16. **Review of the Mid Devon District Housing Pets and Animal Policy** (Pages 357 - 378)  
To receive a report from Corporate Manager for Public Health, Regulation and Housing on the Review of the Mid Devon District Housing Pets and Animal Policy.

## **Access to Information - Exclusion of the Press and Public**

Discussion with regard to the next items, may require the Cabinet to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).

17. **Mid Devon District Council- Minor Works contract 2024-2028**  
*(Pages 379 - 384)*  
To receive a report from Corporate Manager for Public Health, Regulation and Housing on the Minor Works contract 2024-2028.
18. **Mid Devon District Council- Vinyl Flooring Renewal Contract 2024-2028** *(Pages 385 - 390)*  
To receive a report from Corporate Manager for Public Health, Regulation and Housing on the Vinyl Flooring Renewal Contract 2024-2028.
19. **Notification of Key Decisions** *(Pages 391 - 402)*  
To note the contents of the Forward Plan.

**Stephen Walford**  
Chief Executive  
Monday, 29 January 2024

## **Meeting Information**

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Laura Woon on: [lwoon@middevon.gov.uk](mailto:lwoon@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.